

## BCCA SUNSHINE COMMITTEE RESPONSIBILITIES

### Purpose

To communicate on behalf of the BCCA to members and their families in times of illness, death, or any adverse conditions or to congratulate members on significant achievements outside the world of dog.

### Responsibilities Of The Committee Chair:

1. Send a card to BCCA members and their families in times of illness or adverse conditions or to congratulate members on significant achievements outside the dog world.
2. Send a donation on behalf of a member who has died, to the BCCA Charitable Trust or another charitable organization selected by the member's family.
3. Submit the names of people who are ill, or have suffered a loss, to the Bagpipes Editor.
4. Inform the membership through the members list serve or the Bagpipes, of members who are ill or have suffered a loss.
5. Attend the AGM of the BCCA if possible.

### Committee Yearly Workplan

Activities	Date to be Accomplished	Person(s) Responsible
Send Reports to Bagpipes Editor and Members' List	As needed	Chair
Prepare Annual Written Report to Board	August 1	Chair
Attend AGM	September/October	Chair