

BCCA TROPHY COMMITTEE RESPONSIBILITIES

Purpose

Oversee the club's trophies, plaques, and awards including shipping to the National Specialty

Duties of the Committee Chair

1. Maintain an inventory of all BCCA trophies including the trophy names, descriptions, engraving information, awards represented, and the current locations.
2. Make recommendations to the Board regarding repairs and refurbishing.
3. Coordinate trophy maintenance.
4. Obtain a signed agreement of responsibility from the trophy winner if they chose to take trophy home. Contact all trophy holders prior to the National Specialty to make sure that all trophies are engraved and in good condition and will be returned on time.
5. Assist the National Specialty trophy chair in matters that relate to the trophies, such as where & when they will be set up, number of tables needed, etc.
 - a. Set up specialty trophy table.
 - b. Have trophies available for presentation at the ring.
 - c. Assist trophy winners who must ship their trophies.
 - d. Arrange for shipping of perpetual trophies that are to remain in the possession of the BCCA to the person designated to store it for the next year.
6. Be well-versed in all standing rules that apply to this position
7. Attend the AGM of the BCCA if possible.

Committee Yearly Work Plan

Activities	Date to Be Accomplished	Person(s) Responsible
Contact any member with a trophy in his/her possession to ensure that the trophy is delivered to the next National Specialty	July/August	Chair
Provide list of trophies for the National Specialty Catalog and Premium List	July/August	Chair
Ship all Trophies in the Chair's possession to the National Specialty	September	Chair
Assist the National Trophy Chair with securing the trophies at the Specialty and with getting the appropriate trophies to the rings each day.	September/October	Chair/National Trophy Chair
Assist the National Trophy Chair with getting the appropriate trophies to the Annual Banquet.	September/October	Chair/National Trophy Chair
Pack and arrange for shipping for trophies after the Specialty	September/October	Chair/National Trophy Chair
Obtain appropriate signed agreements from anyone taking possession of a trophy.	September/October	Chair
Inspect trophies after the Specialty to ensure that they are in good condition	September/October	Chair/National Trophy Chair
Report to Board any repairs needed for trophies or shipping cases.	September/October	Chair/National Trophy Chair
Prepare an Annual Written Report to the Board	September	Chair
Attend AGM	September/October	Chair

Applicable Standing Rules

5.0 COMMITTEES AND AFFILIATE CLUBS	
5.1	Committees of the BCCA. Chairs are appointed by the board at the first meeting of the fiscal year (July) and when necessary. All committee chairs shall operate in accordance with the job description for their committee. Job descriptions are approved by the board.
5.2	Committee Records, such as statistics, historical documentation, photographs, and displays are the sole property of the Bearded Collie Club of America and must be surrendered immediately when notified by the recording secretary at the direction of the board. 03/94-03, 06/99-02

9.0 AWARDS AND TROPHIES	
9.1 General	
9.1.1	Awards Year. Except where otherwise specified, an awards year shall be January 1 – December 31. 01/90-04, 7/90-07, 01/95-05, 05/95-03
9.1.2	Eligibility. In order to qualify for a BCCA award, at least one owner of a dog and one parent of a junior handler must be a BCCA member in good standing.
9.1.3	Trophy Approval. The board shall approve any trophy, plaque, award, or certificate presented at the national specialty. 07/04-01
9.1.4	Trophies and Awards. Winners of trophies have the option to take their trophies home or leave them in the custody of BCCA. Awards are won outright and reside with the recipients.
9.1.5	Club Trophies. The following trophies will be displayed at all BCCA national specialties, and will remain in the permanent possession of the club: <u>Challenge Trophies</u> The Lady Challenge Trophy for Best of Breed The Jane Turner Challenge Trophy for Best of Winners The Ann Darling Challenge Trophy for Winners Dog The Lois Publicover Bernard Challenge Trophy for Winners Bitch Bred By Exhibitor Dog Challenge Trophy Bred By Exhibitor Bitch Challenge Trophy The Faith Challenge Trophy for Herding <u>Perpetual Trophies</u> The Spot Trophy - Conformation The Brigadoon Award- Conformation Top Stud Dog Plaque - Conformation Top Brood Bitch Plaque - Conformation Gail E. Miller High Scoring Junior Handler Trophy - Conformation Denia Trophy - Agility Diehard Agility Trophy - Agility Mirage Trophy - Agility Preferred Agility Veteran Trophy - Agility The Bishop Trophy - Herding The Boone Memorial Trophy - Herding The DC Britannia Chip Thrills Memorial Trophy - Herding Tamevalley Obedience Trophy - Obedience The Andrew Trophy – Therapy The Avery Dudasch Award - Therapy The Casey the Wonder Dog Award - Therapy

Maintain Trophy Guidelines and obtain Board Approval for Changes