

## MINUTES OF THE JULY 21, 2011 BCCA BOARD MEETING

The Bearded Collie Club of America's Board of Directors meeting was held by mail on July 21, 2011.

### I. Roll Call

PRESENT: ABSENT:

### II. Officers' Reports

President  
Recording Secretary  
Corresponding Secretary  
Treasurer

### III. Committee Reports

### IV. Unfinished Business

#### Results July Motions Ballot

**06/11-00** Motion to approve the minutes of the June 21, 2011 meeting. (Alspaugh)

**Yes:** Alspaugh, Atkins, Blau, Hayes, Lott, McDonald, Mendonca, Minner, Schroeder, Voss, Williamson **No:** None

**Abs:** None **Present:** Lybrand

The above motion will be ratified at the 2011 Annual Membership Meeting.

### V. Election of New Members

#### New Members

The following new members were voted into the club: Barbara and William Charlton, Virginia Garcia

#### BCCA Applicants August

Joan Novack  
P. O. Box 895  
North Dighton, MA 02764  
508-828-1029  
[joannovack@comcast.net](mailto:joannovack@comcast.net)

Peggy Reed  
458 Lorroway  
Castle Rock, CO 80108  
303-660-2345  
[peggyb2345@msn.com](mailto:peggyb2345@msn.com)

Tracy Hill  
2894 Evergreen Way  
Ellicott City, MD 21042  
410-531-2332  
[tracy.hill@mac.com](mailto:tracy.hill@mac.com)

Nan Matthews  
2687 E. Freemont Place  
Centennial, CO 80122  
303-843-6414  
[nan@themattgrp.com](mailto:nan@themattgrp.com)

### VI. New Business

#### Motions to be Considered in August

**07/11-00** Motion to approve the minutes of the July 21, 2011 meeting. (Alspaugh)

**08/11-01** Motion to rescind SR 01/10-02 - \$2,500.00 will be sent each October to the BCCA Charitable Trust. (Voss)

*Discussion: Due to the fact that the BCCA will show a loss which could be a substantial one when the books are closed for the 2010 fiscal year, it is irresponsible of the Board to continue to allow any donations of a set amount to be distributed anywhere until a more thorough financial picture is available for the year. The first time we will even begin to have a clue as to where we are financially is after the books are closed from each Specialty and any proceeds sent back to the club. At best, the first time the Board should even consider making any donations anywhere should be in December of each year and then those should be looked at very carefully as to how much and where it is going before making those decisions. You cannot spend money you do not have and you cannot bank on the fact that it will always be there. You cannot also take money out of investments to donate anywhere*

that help insure the financial stability of this club in the event of a major lawsuit, etc. should happen. You have got to have a contingency fund in place for the future.

**08/11-02** Motion to amend SR 09/94-02. The SR now reads: "In addition to the BCCA Treasurer, the BCCA President is authorized to sign checks drawn on the Club's bank account. The President is to exercise such authority only if the Treasurer is unable to perform such duty as a result of an emergency situation."

This motion would add the following language: "If the bank requires that the President appear in person when the account is opened and the President is unable to sign in person due to geographical distance or other limitations, the President may ask a BCCA Officer in closer proximity to the bank to be the second signatory on the club's account." (Schroeder)

*Discussion: Due to recent changes in banking laws, it is now required that all signatories on any account must appear in person at the bank where the account is opened. Since the President may not be in close proximity to the bank where the Treasurer needs to open the account, this amendment will allow another officer nearer the location to be a signatory.*

**08/11-03** Motion to approve the REVISED PowerPoint presentation from the Judges Education Committee as submitted by the JEC. (Voss)

**08/11-04** Motion approve the Executive Committee's decision to establish the following official guidelines for the Bearded Collie Club of America ("BCCA") Board of Directors Yahoo E-Mail List ("E-Mail List"), founded on April 7, 2004:

1. The E-Mail List is a private e-mail list owned by, and operated under the auspices of, the BCCA for members of the Board of Directors of the BCCA to discuss official BCCA matters.
2. The archives of the E-Mail List are considered official records of the BCCA and, as such, shall be maintained by the Recording Secretary of the BCCA who shall be, in name only, the "owner" and "moderator" of said E-Mail List during their term of office.
3. "Ownership" and "moderator" status of the E-Mail List shall be relinquished to a newly-elected BCCA Recording Secretary by the current BCCA Recording Secretary by midnight on the last day of their term of office (i.e., June 30).
4. No member(s) of the BCCA Board of Directors may invoke ownership of the E-Mail List by virtue of their temporary "ownership" or "moderator" status of said E-Mail List.
5. It is expressly understood that topics discussed on the E-Mail List are confidential in nature and members of the Board of Directors agree not to forward the contents of such messages, either in writing or verbally, to any person or organization not on the E-Mail List without permission.
6. No cross-posting to other e-mail groups is allowed nor is addressing this group when sending to other e-mail lists. This E-Mail List is for BCCA Board Members only.
7. Newly-elected BCCA Board Members shall be added to the E-Mail List one (1) month prior to taking office; out-going BCCA Board Members shall be removed from the E-Mail List immediately upon the expiration of their term of office.

(Alspaugh)

*Discussion: The BCCA Board has utilized a Yahoo E-Mail List for discussion purposes since 2004. Historically, ownership and moderation of the BCCA Board of Directors Yahoo E-Mail List has been handed down from one BCCA Board member to another without incident. This motion sets forth the chain of ownership, previously established guidelines and clarifies who shall maintain the E-Mail List and why.*

### **Proposed Motions for September**

**08/11-00** Motion to approve the minutes of the August 21, 2011 meeting. (Alspaugh)

**09/11-01** Motion to confirm the selection of the following committee chairs for the term beginning July 1, 2011 and ending June 30, 2012:

**Agility:** Libby Myers-Buhite and David Williamson

**AKC Delegate:** Kathy Coxwell

**AKC Columnist:** Alice Bixler

**Awards:** Pat Colombo

**Bagpipes Editor:** Wendy Marciante

**Banner Custodian:** Joanne Williamson  
**Beardie Bulletin:** Lillian Esposito  
**Companion Dogs:** Linda Taylor  
**Conformation:** Cindy Alspaugh  
**Eukanuba Coordinator:** Chantal Andrew and Linda Porter  
**Executive:** Cindy Alspaugh, Susan Lybrand and Rosemary Schroeder  
**Finance:** Lucy Campbell-Gracie  
**Fundraising:**  
**Futurity:** Kim Semyan  
**Health:** Karen Drummond  
**Herding:** Elsa Sell  
**Historian:** Gail Miller Bisher  
**Junior Showmanship:** Anna Gracie  
**Judges Education:** Chantal Andrew  
**Legal Liaison:** Kathy Coxwell  
**Legislative Liaison:** Maria Jozwiak  
**Memorial:** Ruth Colavecchio  
**National Specialty Advisor:** Lisa Voss  
**Obedience, Rally & Tracking:** Kathy Thomas  
**OFA:** Irene Carson  
**Publications:** Joyce Ann Burgett  
**Rescue:** Paul Glatzer  
**Sunshine Fund:** Charlene Boyd  
**Standing Rules:** Carol Freeman, Elsa Sell, Joanne Williamson, Susan Lybrand and Cindy Alspaugh  
**Therapy:** Sandy Dubin  
**Trophies:** Mary Lott  
**Versatility:** Michele Ritter  
**Web Editor:**  
**Web Master:** Glenn Short

(Alspaugh)

***Please note: We are seeking individuals to fill the Fundraising and Web Editor positions. Please contact Susan Lybrand if you are interested.***

**09/11-02** Motion to appoint Gail Romine and Karen Drummond to act as proctors to assist the Recording Secretary in counting ballots for elections for the 2011-2012 fiscal year. (Alspaugh)

**09/11-03** Motion to accept bid from Lillian Esposito as Editor of the Beardie Bulletin. (Alspaugh)

**09/11-04** Motion to amend SR 01/90-10 to read as follows: All local clubs shall pay \$25 to become affiliate clubs of the parent club (BCCA) and thereafter pay annual dues of \$25. (Voss)

**09/11-05** Motion to amend the June 21, 2011 board minutes to reflect that Rosemary Schroeder was present and voting and that Carol Serrine was absent. (Alspaugh)

**09/11-06** Motion to open the BCCA Members List with the following rules:

1. No brags or disparaging comments about any dogs allowed.
2. No ads allowed.
3. No attachments will be permitted.
4. No complaints about other members/persons tolerated.
5. No discussions of other dog clubs or registries except as they may relate to any relationship existing or proposed with the BCCA.
6. No personal attacks or discussions allowed on other members or their views. If you have a problem with a fellow BCCA member, please discuss it with them PRIVATELY.
7. Members are NOT allowed to forward posts from other members or non-members on any subject. Only original posts from the sender are acceptable. List members who break this rule will immediately be placed on moderated status.

8. In order to subscribe to the list, each person must be a current member of the BCCA and the e-mail address used to subscribed to the list must match the one currently on file with the club. E-mail addresses that cannot be confirmed will result in a subscription to the list being denied.

The Members List is a fully moderated list and owned by the Bearded Collie Club of America. Its existence is for the sole purpose of discussing current club business, the exchange of ideas and offering positive suggestions by the BCCA membership. Those who choose to ignore the rules above will be given a ONE TIME warning. Should the undesirable posting behavior be repeated, the offender will be placed on a NO POST status for a minimum of one week. During this time, he/she can read mail, but cannot send to the list. A third offense will result in the permanent removal from the list by the moderator or List Owner. (Alspaugh)

**09/11-07** Motion to combine and amend SRs 02/83-11 and SR 03/86-03 as follows:

Membership application procedures:

1. Membership in the BCCA is open to individuals 18 years of age or older.
2. Copies of the Constitution and By-laws, Code of Ethics, Guidelines for the Care, Breeding, Selling and Exhibiting of Bearded Collies and Breed Brochure shall be sent to all applicants for membership.
3. Applicants must apply on the approved BCCA membership application (currently marked "Revised 06/2011").
4. To ensure the application is processed without delay, the applicant should (i) complete the form in full (do not leave questions blank); (ii) have a BCCA member in good standing complete the sponsorship section; (iii) sign and date the application; (iv) read and sign the Code of Ethics (signature of all applicants is required); (v) enclose the appropriate dues; and (vi) forward the application to the Corresponding Secretary for processing.
5. The Corresponding Secretary or Membership Chairperson should be contacted to help in locating BCCA members to act as your sponsors. A list of BCCA members will be sent to any person wishing to apply for membership who has no sponsor. The members listed will reside within the same state as the potential applicant or in a nearby locality if no member lives within the state.
6. Such members, when contacted for a sponsorship, must find out enough about the person to be able to answer the questions on the membership application and to ascertain their suitability for membership.
7. The Corresponding Secretary will submit the application to the BCCA Board for review and to *The Bagpipes*, the official newsletter of the BCCA, for publication and membership review. If no objections to the pending applicant(s) are received, a motion to accept the membership application will be voted on at the next Board meeting. Upon approval, the candidate will be contacted by the Corresponding Secretary and welcomed as an official member of the BCCA
8. The application process takes approximately three (3) months from the time the completed application is received until the time an applicant is accepted into membership.

(Hayes)

### **Discussion Sheets**

Janet Atkins

This concludes the business of the BCCA Board of Directors' meeting.

Respectfully submitted,

Cindy Alspaugh  
BCCA Recording Secretary