

## CORRECTED MINUTES OF THE AUGUST 21, 2011 BCCA BOARD MEETING

The Bearded Collie Club of America's Board of Directors meeting was held by mail on August 21, 2011.

### I. Roll Call

PRESENT: Alspaugh, Atkins, Blau, Hayes, Lott, Lybrand, McDonald, Mendonca, Minner, Schroeder, Voss  
ABSENT: Williamson

### II. Officers' Reports

President  
Recording Secretary  
Corresponding Secretary  
Treasurer

### III. Committee Reports

### IV. Unfinished Business

#### Results August Motions Ballot

**07/11-00** Motion to approve the minutes of the July 21, 2011 meeting. (Alspaugh)

**Yes:** Alspaugh, Atkins, Blau, Hayes, Lott, McDonald, Mendonca, Minner, Schroeder, Voss **No:** None **Abs:** None  
**Present:** Lybrand

**08/11-01** Motion to rescind SR 01/10-02 - \$2,500.00 will be sent each October to the BCCA Charitable Trust. (Voss)

**Yes:** Alspaugh, Atkins, Blau, Hayes, Lott, Minner, Schroeder, Voss **No:** McDonald, Mendonca **Abs:** None  
**Present:** Lybrand

**08/11-02** Motion to amend SR 09/94-02. The SR now reads: "In addition to the BCCA Treasurer, the BCCA President is authorized to sign checks drawn on the Club's bank account. The President is to exercise such authority only if the Treasurer is unable to perform such duty as a result of an emergency situation."

This motion would add the following language: "If the bank requires that the President appear in person when the account is opened and the President is unable to sign in person due to geographical distance or other limitations, the President may ask a BCCA Officer in closer proximity to the bank to be the second signatory on the club's account." (Schroeder)

**Yes:** Alspaugh, Blau, Hayes, Lott, Mendonca, Minner, Schroeder, Voss **No:** Atkins, McDonald **Abs:** None  
**Present:** Lybrand

**08/11-03** Motion to approve the REVISED PowerPoint presentation from the Judges Education Committee as submitted by the JEC. (Voss)

**Yes:** Alspaugh, Atkins, Blau, Hayes, Lott, McDonald, Mendonca, Minner, Schroeder, Voss **No:** None **Abs:** None  
**Present:** Lybrand

**08/11-04** Motion to approve the Executive Committee's decision to establish the following official guidelines for the Bearded Collie Club of America ("BCCA") Board of Directors Yahoo E-Mail List ("E-Mail List"), founded on April 7, 2004:

1. The E-Mail List is a private e-mail list owned by, and operated under the auspices of, the BCCA for members of the Board of Directors of the BCCA to discuss official BCCA matters.
2. The archives of the E-Mail List are considered official records of the BCCA and, as such, shall be maintained by the Recording Secretary of the BCCA who shall be, in name only, the "owner" and "moderator" of said E-Mail List during their term of office.
3. "Ownership" and "moderator" status of the E-Mail List shall be relinquished to a newly-elected BCCA Recording Secretary by the current BCCA Recording Secretary by midnight on the last day of their term of office (i.e., June 30).

4. No member(s) of the BCCA Board of Directors may invoke ownership of the E-Mail List by virtue of their temporary "ownership" or "moderator" status of said E-Mail List.
5. It is expressly understood that topics discussed on the E-Mail List are confidential in nature and members of the Board of Directors agree not to forward the contents of such messages, either in writing or verbally, to any person or organization not on the E-Mail List without permission.
6. No cross-posting to other e-mail groups is allowed nor is addressing this group when sending to other e-mail lists. This E-Mail List is for BCCA Board Members only.
7. Newly-elected BCCA Board Members shall be added to the E-Mail List one (1) month prior to taking office; out-going BCCA Board Members shall be removed from the E-Mail List immediately upon the expiration of their term of office.

(Alspaugh)

**Yes:** Alspaugh, Blau, Hayes, Lott, Mendonca, Minner, Schroeder, Voss **No:** Atkins, McDonald **Abs:** None  
**Present:** Lybrand

The above motions will be ratified at the 2011 Annual Membership Meeting.

## V. Election of New Members

### New Members

The following new members were voted into the club:

August, 2011: Tracy Hill, Nan Matthews, Joan Novack and Peggy Reed.

July, 2011: Barbara and William Charlton, Virginia Garcia.

June, 2011: Heather Gahres and Kathryn Haas.

May, 2011: Carol Marie Kiernan, Gayle Weber and Sharon Stratmoen, Patricia Halverson, J. Elizabeth Cooledge-Stoltz, Tara Boshnack, Sonja Blanchard, Jaimie Short.

### BCCA Applicants September

Richard Bihl  
 163 Holly Hill Drive  
 Richmond, KY 40475  
 859-623-8453  
[BiBihl@Bellsouth.net](mailto:BiBihl@Bellsouth.net)  
 Sponsor: Jane Bihl

Judy Howard  
 2141 Moonstone Drive  
 Concord, NC 28025  
 704-723-6884  
[beardiebunch@gmail.com](mailto:beardiebunch@gmail.com)  
 Sponsor: Noel Thurner

Bill Buck  
 820 Hidden Rock Ct.  
 El Cajon, CA 92019  
 619-929-5723 (cell); 619-440-8482  
[bbforester@cox.net](mailto:bbforester@cox.net)  
 Sponsor: Suzanne Easley Buck

Kathy Kovacic  
 P. O. Box 2237  
 Chicago, IL 60690-2237  
 847-869-8338; 847-869-0302 (fax)  
[cosmosax@earthlink.net](mailto:cosmosax@earthlink.net)  
 Sponsor: Ken Sax

## VI. New Business

### Motions to be Considered in September

**08/11-00** Motion to approve the minutes of the August 21, 2011 meeting. (Alspaugh)

**09/11-01** Motion to confirm the selection of the following committee chairs for the term beginning July 1, 2011 and ending June 30, 2012:

**Agility:** Libby Myers-Buhite and David Williamson

**AKC Delegate:** Kathy Coxwell

**AKC Columnist:** Alice Bixler

**Awards:** Pat Colombo

**Bagpipes Editor:** Wendy Marciante

**Banner Custodian:** Joanne Williamson  
**Beardie Bulletin:** Lillian Esposito  
**Companion Dogs:** Linda Taylor  
**Conformation:** Cindy Alspaugh  
**Eukanuba Coordinator:** Chantal Andrew and Linda Porter  
**Executive:** Cindy Alspaugh, Susan Lybrand and Rosemary Schroeder  
**Finance:** Lucy Campbell-Gracie  
**Fundraising:**  
**Futurity:** Kim Semyan  
**Health:** Karen Drummond  
**Herding:** Elsa Sell  
**Historian:** Gail Miller Bisher  
**Junior Showmanship:** Anna Gracie  
**Judges Education:** Chantal Andrew  
**Legal Liaison:** Kathy Coxwell  
**Legislative Liaison:** Maria Jozwiak  
**Memorial:** Carol Bond  
**National Specialty Advisor:** Lisa Voss  
**Obedience, Rally & Tracking:** Kathy Thomas  
**OFA:** Irene Carson  
**Publications:** Joyce Ann Burgett  
**Rescue:** Paul Glatzer  
**Sunshine Fund:** Charlene Boyd  
**Standing Rules:** Carol Freeman, Elsa Sell, Joanne Williamson, Susan Lybrand and Cindy Alspaugh  
**Therapy:** Sandy Dubin  
**Trophies:** Mary Lott  
**Versatility:** Michele Ritter  
**Web Editor:** Shane Peters  
**Web Master:** Glenn Short

(Alspaugh)

***Please note the changes to the Memorial and Web Editor positions. We are still seeking an individual to fill the Fundraising position. Please contact Susan Lybrand if you are interested.***

**09/11-02** Motion to appoint Gail Romine and Karen Drummond to act as proctors to assist the Recording Secretary in counting ballots for elections for the 2011-2012 fiscal year. (Alspaugh)

**09/11-03** Motion to accept bid from Lillian Esposito as Editor of the Beardie Bulletin. (Alspaugh)

**09/11-04** Motion to amend SR 01/90-10 to read as follows: All local clubs shall pay \$25 to become affiliate clubs of the parent club (BCCA) and thereafter pay annual dues of \$25. (Voss)

**09/11-05** Motion to amend the June 21, 2011 board minutes to reflect that Rosemary Schroeder was present and voting and that Carol Serrine was absent. (Alspaugh)

**09/11-06** Motion to open the BCCA Members List with the following rules:

1. No brags or disparaging comments about any dogs allowed.
2. No ads allowed.
3. No attachments will be permitted.
4. No complaints about other members/persons tolerated.
5. No discussions of other dog clubs or registries except as they may relate to any relationship existing or proposed with the BCCA.
6. No personal attacks or discussions allowed on other members or their views. If you have a problem with a fellow BCCA member, please discuss it with them PRIVATELY.
7. Members are NOT allowed to forward posts from other members or non-members on any subject. Only original posts from the sender are acceptable. List members who break this rule will immediately be placed on moderated status.

8. In order to subscribe to the list, each person must be a current member of the BCCA and the e-mail address used to subscribed to the list must match the one currently on file with the club. E-mail addresses that cannot be confirmed will result in a subscription to the list being denied.

The Members List is a fully moderated list and owned by the Bearded Collie Club of America. Its existence is for the sole purpose of discussing current club business, the exchange of ideas and offering positive suggestions by the BCCA membership. Those who choose to ignore the rules above will be given a ONE TIME warning. Should the undesirable posting behavior be repeated, the offender will be placed on a NO POST status for a minimum of one week. During this time, he/she can read mail, but cannot send to the list. A third offense will result in the permanent removal from the list by the moderator or List Owner. (Alspaugh)

**09/11-07** Motion to combine and amend SRs 02/83-11 and SR 03/86-03 as follows:

Membership application procedures:

1. Membership in the BCCA is open to individuals 18 years of age or older.
2. Copies of the Constitution and By-laws, Code of Ethics, Guidelines for the Care, Breeding, Selling and Exhibiting of Bearded Collies and Breed Brochure shall be sent to all applicants for membership.
3. Applicants must apply on the approved BCCA membership application (currently marked "Revised 06/2011").
4. To ensure the application is processed without delay, the applicant should (i) complete the form in full (do not leave questions blank); (ii) have a BCCA member in good standing complete the sponsorship section; (iii) sign and date the application; (iv) read and sign the Code of Ethics (signature of all applicants is required); (v) enclose the appropriate dues; and (vi) forward the application to the Corresponding Secretary for processing.
5. The Corresponding Secretary or Membership Chairperson should be contacted to help in locating BCCA members to act as your sponsors. A list of BCCA members will be sent to any person wishing to apply for membership who has no sponsor. The members listed will reside within the same state as the potential applicant or in a nearby locality if no member lives within the state.
6. Such members, when contacted for a sponsorship, must find out enough about the person to be able to answer the questions on the membership application and to ascertain their suitability for membership.
7. The Corresponding Secretary will submit the application to the BCCA Board for review and to *The Bagpipes*, the official newsletter of the BCCA, for publication and membership review. If no objections to the pending applicant(s) are received, a motion to accept the membership application will be voted on at the next Board meeting. Upon approval, the candidate will be contacted by the Corresponding Secretary and welcomed as an official member of the BCCA.
8. The application process takes approximately three (3) months from the time the completed application is received until the time an applicant is accepted into membership.

(Hayes)

### **Proposed Motions for October**

**09/11-00** Motion to approve the minutes of the September 21, 2011 meeting. (Alspaugh)

**10/11-01** Motion to Amend SR10/84-03 to read the "Records Inspection Committee" rather than "Review Committee." As amended, the SR shall read: Annually the BCCA Board shall appoint a "Records Inspection Committee" to examine the Treasurer's books and make a formal report to the membership. The committee shall consist of one board member other than the treasurer and two members from the general membership. The "Records Inspection Committee" shall present its report at the Annual Board Meeting that year. (Blau)

*Rationale: The "Review" Committee was renamed from the Audit Committee to comply with New York State Law. The BCCA is incorporated in the state of New York and as such must comply with its laws. According to New York State no "audit" committee can be assembled without a licensed CPA (New York license) on its committee. We changed the name from "Audit" to "Review" to comply, but it seems the word "Review" cannot be used either so we must now change the name to the "Records Inspection Committee." This name will be sufficient to keep us legal.*

**Discussion Sheets**

Janet Atkins

Susan Lybrand

This concludes the business of the BCCA Board of Directors' meeting.

Respectfully submitted,

Cindy Alspaugh  
BCCA Recording Secretary