

Corresponding Secretary FY 2021 Report for the 2021 Annual General Meeting

David Williamson

Maintained the BCCA database by adding new members and making any changes when they are submitted. I've processed 15 new members in the past year.

Compiled a list of all roster changes during each month for inclusion in the Bagpipes.

Answered all inquiries within one day of receipt.

Received new Litter Listings, verified that the breeder is current with dues, is a member in good standing of the BCCA, and has met with all the health requirements for both the sire and dam.

Maintained an up-to-date Litter Listing and made certain that changes to the Litter Listing are sent to the Bagpipes Editor each month for publication in the newsletter.

Referred inquiring persons to all breeders on the Litter Listing without personal recommendations or prejudicial comments.

Removed the names of listing breeders promptly at the termination of their listing or when notified that no more puppies are available from that litter.

Answered all questions regarding Bearded Collies.

Provided a monthly report to the Recording Secretary. This report includes a listing of all inquiries answered for the previous month, a list of the breeders on the Litter Listing, any new members, and a listing of other correspondence received during the month.

Maintained the Breeder's List and submitted information for the Breeder's List to the webmaster as needed.

Participated in all (but one) Board meetings and the Annual General Meeting.