SCENT COMMITTEE GUIDELINES

**Purpose of Committee**

To promote all sports involving a dog’s ability to differentiate odors and communicate to their handlers when an odor is located.

**Duties of Committee Chair**

1. Collect and report statistics as generated by the AKC
2. Compose articles for the Beardie Bulletin and Bagpipes
3. Maintain communication with committee members
4. Keep informed of AKC changes to scent sport rules and regulations, and communicate changes to membership
5. Submit pertinent data to webmaster
6. Be well versed in all standing rules that apply to this committee
7. Attend AGM of the BCCA if possible

**Committee Yearly Work Plan**

<table>
<thead>
<tr>
<th>Activities</th>
<th>Date to be Accomplished</th>
<th>Person Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>Provide year end statistics</td>
<td>April</td>
<td>Chair</td>
</tr>
<tr>
<td>Submit articles to Bagpipes</td>
<td>Bimonthly</td>
<td>Chair</td>
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<tr>
<td>Submit articles to Bulletin</td>
<td>Biannually</td>
<td>Chair</td>
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<tr>
<td>Provide annual written report for Board</td>
<td>August 1</td>
<td>Chair</td>
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<tr>
<td>Attend AGM</td>
<td>September/October</td>
<td>Chair</td>
</tr>
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**Standing Rules that Apply to this committee’s work**

5.1 **Committees of the BCCA.** Chairs are appointed by the board at the first meeting of the fiscal year (July) and when necessary. All committee chairs shall operate in accordance with the job description for their committee. Job descriptions are approved by the board.

5.2. **Committee Records**, such as statistics, historical documentation, photographs, and displays are the sole property of the Bearded Collie Club of America and must be surrendered immediately when notified by the recording secretary at the direction of the board. 03/94-03, 06/99-02

9.1.1 **Awards Year.** Except where otherwise specified, an awards year shall be January 1 – December 31.

9.1.2 **Eligibility.** To qualify for a BCCA award, at least one owner of the Bearded Collie must be a BCCA member in good standing. In the case of a junior handler at least one family member (including grandparents/aunts/uncles) of the junior handler must be a BCCA member in good standing.

9.1.3 **Trophy Approval.** The board shall approve any trophy, plaque, award, or certificate presented at the national specialty.

9.1.4 **Trophy and Awards.** Winners of trophies have the option to take their trophies home or leave them in the custody of BCCA. Awards are won outright and reside with the recipients.

approved 210126